Nutrition Services
Department of State Health Services

Effective January 1, 2002 Policy No. IM:09.0

Vaccine Adverse Event Reporting System

Purpose

To document the occurrence of adverse events following the administration of vaccines/toxoids. To comply with federal law (4 U.S.C. 300aa-25) concerning the documentation and reporting of adverse events to the Vaccine Adverse Event Reporting System (VAERS).

Authority

Department of State Health Services (DSHS) Policy

Policy

All vaccine adverse events following immunization at contracted WIC local agency (LA) immunization sites shall be reported.

Procedures

I. The local health care professional at the contracted WIC immunization site shall be the WIC VAERS coordinator.

II. The consenting individual for children receiving vaccine shall be instructed to report any adverse vaccine reactions immediately to the child's primary care physician or local emergency room. After the child has been treated, the parent/guardian shall also report the adverse reaction to WIC clinic personnel where the immunization was received.

III. The VAERS DSHS Form C-76 shall be completed as appropriate by the local health care professional, following the instructions on the back of the form.

IV. The completed form shall be sent to the local WIC Director of the contracted WIC immunization site for review.

A. The WIC Director shall send the original to the DSHS Disease Prevention and Intervention Unit and a copy to the state agency (SA) WIC Immunization Coordinator.
B. A copy shall remain on file with the LA.
C. Upon request, a copy of the VAERS report shall be provided to the primary care physician and/or the parent/guardian of the child.